University Advancement Summer Meeting

July 14, 2022

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Agenda

- ✓ Homecoming, Regional Events, and Commencement
- ✓ Concur
- ✓ The College Tour
- ✓ Reports
  - ▪ Fundraising Update
  - ▪ Engagement Workgroup
  - ▪ DEIB Committee
- ✓ HARP Awards
- ✓ Staff Recognition

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Transitions

Welcome!

- Christine Cha
- Adam Daniels
- Stephanie Falcone
- Weston Hall
- Kimberley Harvie
- Mar'kettia Hull
- Mahisha Ketagoda
- Tim Kelleher
- Zenaida Nunez
- Sarah Oatman
- Vanessa Ramirez
- Alexis Szewczuga

Congratulations!

- DuBron Rabb

Events

Homecoming 2022

November 18 and 19 (Friday – Saturday)

Planned Activities:

- Signature Event – Concert

- Black Alumni Gala

- CSP 50th Anniversary Gala

- 40 Under 40 Brunch

- Basketball Game

- Schools and Colleges

Save the Date

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Regional Events

Cities:

- San Diego
  - Comic-Con Museum
  - USS Midway

- Los Angeles
  - Academy Museum of Motion Pictures
  - Peterson Automotive
  - SoFi Stadium

- All UA effort

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Regional Events Committee

Austin Quick - Chair
Nesha Crossman
Kodi Klein
Margene Mastin-Schepps
Jennifer Merrett

Darron Pinkney
Jed Schwendiman
Kristin Seiler
Vanessa Torrez
Sheree Winslow

Commencement 2022 Recap

2022 Commencement Numbers:

- Total Eligible Graduates (for all 12 ceremonies): **7,377**
- Total Graduates Registered (for all 12 ceremonies): **~ 5,898**

- Total Guest Tickets Claimed (for all 12 ceremonies): **45,171**
- Total Guest Tickets Scanned (for all 12 ceremonies): **34,224**

- Total Volunteers (for all 12 ceremonies): **419**
- Total Faculty Participants (for all 12 ceremonies): **248**

THANK YOU!   THANK YOU!   THANK YOU!

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Commencement 2023 Proposed Change

- Toyota Arena for 3 days with 3 ceremonies per day.

  - Services included ➡️

- What is not included in the Toyota Arena proposed budget are parking or food/beverage service for volunteers, faculty and graduates.

- School of Medicine, Graduate Division, Black Student Graduation and Raza Graduation Celebrations at SRC.

- Better sight lines, climate controlled, secured venue, and decrease in number of volunteers needed per ceremony.

- Anticipated budgetary savings.

Includes the following services:

- Janitorial
- Engineer
- Guest Services
- Jumbotron/LED Ring
- Media Booth
- Operations
- Security
- Traffic Detail
- Fire
- Medical
- Box Office Services
- Damage Contingency
- Deposit
- Catering
- Utility Fee
- Event Manager
- Confetti Clean Up Fee
- Tent/Delivery (60 x 80)
- Porta-Johns (3 reg / 1 ADA)

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Questions

Concur

Impact23 Program

Making an Impact

The Impact23 Program: Modernizing UC Riverside's Financial Systems

- ✓ Multi-year initiative that will transform the way UCR:
  - ✓ Transacts
  - ✓ Develops budgets
  - ✓ Tracks spending/revenue
  - ✓ Performs financial reporting
- ✓ Implement Common Chart of Accounts
- ✓ Standardize business processes
- ✓ Replace existing systems with cloud-based applications

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Concur

- ✓ Travel and Expense Management
  - ✓ Increase efficiencies for travelers, cardholders, and department representatives
  - ✓ Book trips directly using Travel Module
  - ✓ Related expenses managed in Expense Module
- ✓ Two Phases:
  - ✓ I. Migrate travel-related business activities to Concur
    - ✓ Go Live July 25, 2022
  - ✓ II. Migrate ePay reimbursement activities to Concur by July 2023

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Travel and Expense Major Changes

- ✓ T&E Card
  - ✓ Corporate-liability card
  - ✓ Airfare, lodging, car rental, ground transportation, and travel meals
  - ✓ Expenses paid directly by University
  - ✓ New application required
  - ✓ Training required
- ✓ Pre-Trip Requests
  - ✓ Required for travel
    - ✓ includes mileage only
    - ✓ includes cash advances
  - ✓ An approved pre-trip request is required before an expense report can be approved.

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Travel and Expense Major Changes

✓ Concur Mobile App
  ✓ Manage receipts

✓ Expense Reporting
  ✓ Reconcile travel expenses
    ✓ No later than 30 days after trip

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Travel and Expense Next Steps

- ✓ After Go-Live
  - ✓ Lisa C. and I will send email with more specific details
    - ✓ Request T&E Card (if applicable)
    - ✓ T&E Card training (~30 minutes)
    - ✓ Concur Profile Settings
    - ✓ UCR Travel and Expense training session (~3 hours)

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Modernizing UC Riverside's Financial Systems
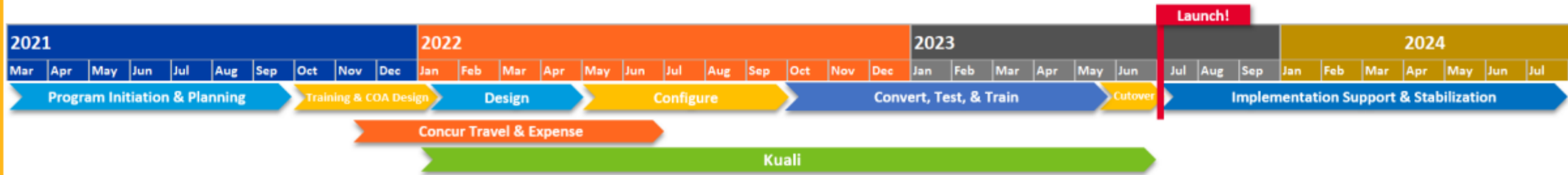
Questions

The College Tour ▶

Segments:

- Undergraduate Research
- Academic Support Services
- A Model for Mental Health
- Diversity and Community
- The City of Riverside
- Campus Events and Activities
- Global Impact (International Student)
- Social Mobility (UCR Alum and Current SOM Student)
- World Class Faculty
- The Transfer Student Experience

Development

✓ FY22 Fundraising Total: $37,739,820

  ➤ Notable year end gifts

✓ Beyond Brilliant Student Initiative

  ➤ $43.6MM to date

  ➤ Trustee Challenge match

✓ Open Positions

  ➤ Individual Giving team

  ➤ Development Operations

  ➤ Unit Development

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Employee Engagement Workgroup

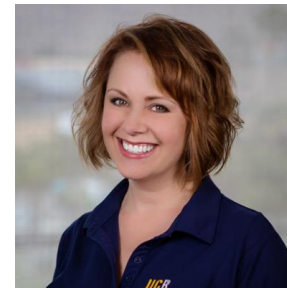# EMPLOYEE ENGAGEMENT WORKGROUP

Danny Arbanas

Brock Cavett

Imran Ghori

Kelly Kraus-Lee

Heather Morales

Erin Staley

Vanessa Torrez

Essam Ulhaq

Sandra Mora
Coordinator

UCR WORK ANNIVERSARIES

BRANDON MULDER

BRIANNA MORALES

BROCK CAVETT

CRYSTAL SANKEY

DANNY ARBANAS

DENISE WOLF

EDNA YOHANNES

JAVIER MORALES

JED SCHWENDIMAN

JOHN WARREN

KRISSY DANFORTH

KRISTIN SEILER

LISA CUSICK

LISA RABENSTEIN

LUIS BRAVO

MALINN LOEUNG

MARIBEL ARBAIZA

MARIE SCHULTZ

MELISSA CÓRDOBA-CARRANZA

NORELIA HUERTA

RICK DONATO

SANDRA BALTAZAR MARTINEZ

SHARILYN BERRY

VANESSA TORREZ

Diversity, Equity, Inclusion & Belonging

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Diversity, Equity, Inclusion & Belonging Committee Members

Jorge Ancona (exec. sponsor)
Christina Rodriguez-Bristol
Brock Cavett
Melissa Córdoba-Carranza (co-chair)
Elliot L Emmer
Ruben Fierro

Jernine McBride
Darron Pinkney
DuBron Rabb (Chair)
Lisa Rabenstein
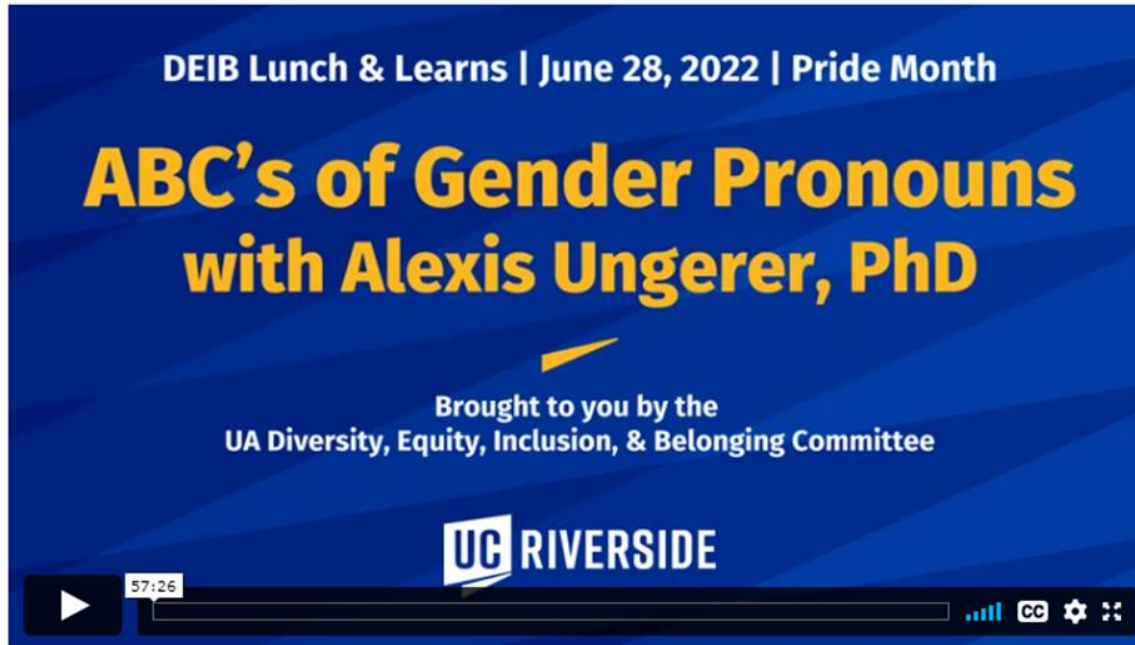Melbert Sebayan
Austin Quick
Maite Zabala-Alday

DEIB on UA4U

Lunch & Learns

Diversity, Equity, Inclusion & Belonging Projects

Advancement Allies Spotlight

The UA DEIB Committee is excited to share this new staff spotlight project. Learn more about UA colleagues through these Q&As.

Jorge Ancona

Melbert Sebayan

ABC's of Gender Pronouns Lunch & Learn Video

View the Pride Month lunch & learn recording with Dr. Alexis Ungerer as she guides UA colleagues around using correct pronouns.

https://ua4u.ucr.edu/diversity-equity-and-inclusion-dei#lunch_learn

DEIB Committee virtual "Open House" - Thursday, August 25 @ 11:00AM.

All UA staff are invited to attend the DEIB Committee virtual "Open House" to learn more about the committee, ask questions, and share ideas.

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Recognition

Recognition

Highlander Advancement Recognition Program (HARP)

Leadership awards

- Holistic review of contributions
- Tied to our core values:
  - Excellence
  - Integrity
  - Respect
  - Accountability
  - Collaboration
- Determined by the UA Leadership Team

University Advancement Leadership Awards

Brock Cavett

David Edgerton

Kathy Kim

Sandra Mora

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Recognition

Advancement Peer-to-Peer Awards

▶ For specific action "above and beyond"

▶ From one employee to another without approvals

▶ Email to sandra.mora@ucr.edu
  ▶ Digital recognition and Dining Dollars gift card to recipient

▶ Quarterly drawing

▶ Tied to our values
  ▶ Excellence, Integrity, Accountability, Respect, Collaboration

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Summer 2022 Peer-to-Peer Award Recipients

Anna Gonzalez
Austin Quick
Brandon Westenberger
Brock Cavett
Bryan Carlson
DuBron Rabb
Edna Yohannes
Emily Rankin
Eveleen Samayoa

Gwen Thibeaux
Heather Morales
Iris Tam
Jill Huff
Kathy Kim
Lily Barger
Lisa Wilson
Maite Zabala-Alday
Malinn Loeung

Marianne Paek
Maribel Arbaiza
Melbert Sebayan
Melissa Córdoba-Carranza
Munawar Rangoonwala
Omar Gonzalez
Rachel Pulido
Robert Almanzar
Robyn Martinelli
Stephanie Nguyen

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Good bye & Good Luck

Kendall Burks

Rachel Pulido

Christy Zwicke